

Tuscaloosa County Park & Recreation Authority Job Description

Job Title: Lifeguard
Department: Recreation Programs
Reports To: Aquatics Program Supervisor
FLSA Status: Non-Exempt
Job Level: Part-time, Level 1: \$7.25/hour Minimum to \$8.70/hour Maximum
Prepared By: Gary Minor
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Approved By: Don Kelly
Approved Date: August 22, 2006
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SUMMARY

Monitors activities in swimming areas to prevent accidents and provide assistance to swimmers by performing the following duties:

ESSENTIAL FUNCTIONS:

Maintains constant visual surveillance of the pool and surrounding areas to prevent drowning or accidents.

Enters water with proper rescue skills to rescue persons in trouble; resuscitates swimmers as needed; administers proper first-aid to the injured at the level trained to do so; calls the emergency number in case of serious accidents.

Prevents accidents through the enforcement of policies, rules, regulations and ordinances governing the conduct of the persons using the swimming pool.

Maintains order in the pool, anticipates trouble and takes steps to prevent it.

Enforces and adheres to all rules and regulations of the pools.

Calls the Pool Manager if assistance in maintaining discipline of swimmers is needed.

Reports definite or potential physical hazards, unsafe conditions or complaints of patrons to the Pool Manager.

Never leaves the pool unattended.

Keeps gaze and attention on swimmers at all times. Is alert, looks alert.

Stations self at a point where the entire pool can be readily seen and where entry of water can be made immediately and safely if necessary.

Clears fecal matter or vomit from the pool and surrounding areas.

Lifeguards are required to clean all aquatic facility areas, including restrooms.

Observes persons entering pool area to assure that they are proper bathing attire and that no one enters the pool in an unclean condition or with open cuts, sores or apparent ailing conditions.

Checks pool bottom frequently. All non-swimmers must be in shallow water. Swimming test will be given to all swimmers the lifeguards feel does not need to be in deep water. Lifeguards have the final say on who swims in the deep.

Is friendly, helpful and cheerful to all pool patrons and fellow employees in the performance of duties.

Is punctual when reporting for duty. Reports 5 minutes before scheduled time.

Keeps self in top physical condition.

Keeps Lifeguard Training, Standard First Aid and CPR Certifications current.

Keeps well groomed at all times. Wears assigned uniforms of swim suits and shirts only. A whistle on a lanyard and a rescue tube are to be carried at all times. Facial hair must be kept neat and well groomed at all times.

Smoking is not allowed by pool staff on park property.

Adheres to posted job schedules.

Is expected to assist with any special aquatic events and instruction.

Will not participate in games with patrons in or out of the water while on duty or in a guard suit unless approved through management, i.e. day care groups.

Maintains the swimming pool, deck, keeps gutters clean, assists in cleaning and maintaining of the restrooms, showers, lockers rooms as well as other maintenance duties.

Makes thorough examination of pool and pool areas before it is closed. Ensures all safety equipment is in order and the pool is safe to open.

Adhere to all policies and procedures as established in PARA's Employee Handbook and Administrative Handbook. There will be In-Service Training once a month for lifeguards and pool staff to go over EAP and rescues.

Other duties as assigned.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Less than high school education; or up to one month related experience or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

Must hold current certifications, or be able to obtain by prior to hire: Lifeguard Training, CPR for the Professional Rescuers, and First Aid. W.S.I. is helpful but not required.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, and sit. The employee frequently is required to climb or balance and stoop, kneel, crouch, or crawl. The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus. Employee is required to have above average aerobic capacity.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to toxic or caustic chemicals. The employee is occasionally exposed to moving mechanical parts. The noise level in the work environment is usually moderate.

"It is the policy of Tuscaloosa County Park & Recreation Authority that no person shall, on the basis of race, color, creed, religion, sex, age, national origin or disability be denied employment, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any program or activity."

PARA is proud to be a "Drug Free Work Place."
All employees are subject to random drug screens.