



ISSUE DATE: 3/8/22

INVITATION TO BID

BID TITLE: 10-22 Park Maintenance Mowers

Sealed bids will be opened and at 10:00 a.m. CST on Monday, March 30, 2022, in the Conference Room at the PARA Building, 614 Greensboro Avenue, Tuscaloosa, AL 35401 and may not be withdrawn for thirty (30) days after such date & time.

GENERAL CONDITIONS OF INVITATIONS TO BID

1. PREPARATION OF BIDS

Bids will be prepared in accordance with the following:

- (a) Our enclosed bid forms are to be used in submitting your bid.
- (b) All information required by the Bid form shall be furnished.
- (c) Unit prices shall be shown and where there is an error in extension of price, the unit price shall govern.
- (d) Proposed delivery time must be shown and shall include Sundays and holidays.
- (e) Bidder will not include federal taxes nor State of Alabama sales, excise, and use taxes in bid prices as PARA is exempt from payment of such taxes.
- (f) Bidders shall thoroughly examine the specifications, schedule, instructions, and all other contract documents.
- (g) Bidders shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of material and equipment as required by the bid conditions. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist because of failure or omission on the part of the bidder to make the necessary examinations and investigations, or failure to fulfill in every detail the requirements of the contract documents, will be accepted as a basis for varying the requirements of PARA or the compensation to the vendor.
- (h) Bidders are advised that all PARA contracts are subject to all legal requirements provided for the Purchasing ordinance and/or State and Federal Statutes.

2. DESCRIPTION OF SUPPLIES

- (a) Any manufacturer's names, trade names, brand name, or catalog numbers used in specifications are for the purpose of describing and establishing overall quality levels. SUCH REFERENCES ARE NOT INTENDED TO BE RESTRICTIVE. Bids will be considered for any brand which meets the quality of the specifications listed for any items.
- (b) Bidders are required to state exactly what they intend to furnish; otherwise, they shall be required to furnish the items as specified.
- (c) Bidders will submit, with their proposal, data necessary to evaluate and determine the quality of the item(s) they are bidding.

3. SUBMISSION OF BIDS

- (a) Bids and changes thereto shall be enclosed in sealed envelopes addressed to Adrian Cleckler, PARA, 614 Greensboro Avenue, Tuscaloosa, AL 35401. The name and address of the bidder, the date and hour of the bid opening and the material or service bid shall be placed on the outside of the envelope.
- (b) Bids must be submitted on the forms furnished. Telegraphic bids will not be considered.

4. REJECTION OF BIDS

- (a) PARA may reject a bid if:
 - 1. The bidder misstates or conceals any material fact in the bid, or if,
 - 2. The bid does not strictly conform to the law or requirement of bid, or if,
 - 3. The bid is conditional, except that the bidder may qualify his bid for acceptance by PARA on an "all or none" basis, or a "low item" basis. An "all or none" basis bid must include all items upon which bids are invited.
- (b) PARA may, however, reject all bids whenever it is deemed in the best interest of PARA and may also waive any minor informalities or irregularities in any bid.

5. WITHDRAWAL OF BIDS

- (a) Bids may not be withdrawn after the time set for the bid opening for a period as specified.
- (b) Bids may be withdrawn prior to the time set for the bid opening.

6. LATE BIDS OR MODIFICATIONS

- (a) Bids and modifications received after the time set for the bid opening will not be considered.
- (b) Modifications in writing received prior to the time set for the bid opening will be accepted.

7. CLARIFICATIONS OR OBJECTION TO BID SPECIFICATIONS

If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications or other bid documents of any part thereof, he may submit to the contact person on or before five (5) days prior to scheduled opening a request for clarification. All such request for information shall be sent by email and the person submitting the request will be responsible for prompt delivery. Any objection to the specifications and requirements as set forth in this bid must be emailed to the contact person on or before five (5) days prior to scheduled opening.

8. DISCOUNTS

- (a) Bidders may offer a cash discount for prompt payment; however, such discounts shall NOT be considered in determining the lowest net cost for bid evaluation purposes. Bidders are encouraged to reflect cash discounts in the unit prices quoted.
- (b) In connection with any discount offered, time will be computed from the date of receipt of supplies or services or from the date a correct invoice is received, whichever is the later date. Payment is deemed to be made on the date of mailing of the check.

9. AWARD OF CONTRACT

- (a) The contract will be awarded to the lowest responsible bidder based upon the following factors: quality, conformity with specifications, any warranties, terms of delivery, transportation charges, and dates of delivery.
- (b) Prices quoted must be FOB Tuscaloosa with all transportation charges prepaid unless otherwise specified.
- (c) A written award of acceptance (Purchase Order) mailed or otherwise furnished to the successful bidder shall result in a binding contract.

10. DELIVERY

- (a) Deliveries are to be FOB Destination unless otherwise specified in the Invitation to Bids.
- (b) Deliveries are to be made during regular business hours.
- (c) Twenty-four (24) hour notice shall be given to the purchaser before delivery is made.

11. CONDITION OF MATERIALS AND PACKAGING

All items furnished must be new and free from defects. No others will be accepted under the terms and intent of this bid. All containers shall be new and suitable for storage or shipment and bid price shall include standard commercial packaging.

12. CLAIMS

Successful bidder(s) will be responsible for making all claims against carriers for missing or damaged items.

13. LOCAL, STATE, AND FEDERAL COMPLIANCE REQUIREMENTS

Bidders shall comply with all local, state, and federal directives, orders, and laws as applicable to this bid and subsequent contract(s).

14. PROVISION FOR OTHER AGENCIES

Unless otherwise stipulated by the bidder, the bidder agrees when submitting his bid to make available to all agencies, municipalities, and County government within Tuscaloosa County the bid prices he submits, in accordance with the bid terms and conditions, should any said agency, municipality or government wish to buy under this proposal.

15. COLLUSION

The bidder, by affixing his signature to this proposal, agrees to the following: "Bidder certifies that his bid is made without previous understanding, agreement, or connection with any person, firm, or corporation making a bid for the same items and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action."

16. VARIANCE IN CONDITIONS

All special conditions and specifications attached hereto which vary from General Conditions shall have precedence.

17. BID SUBMISSIONS

Bid submissions shall be submitted in a sealed envelope and addressed to:

Adrian Cleckler, 614 Greensboro Avenue, Tuscaloosa, AL 35401

The name and address of the bidder, the date and hour of the bid opening and the Bid Title shall be placed on the outside of the envelope. Failure to properly address and label sealed envelope may result in bid rejection.

SPECIAL CONDITIONS

BID TITLE: 10-22 Park Maintenance Mowers

The General Conditions of Invitations to Bid and Special Conditions stated shall be considered as part of the specifications of the bid.

Bids on equivalent items meeting the standards of quality thereby indicated will be considered, providing the bid clearly describes the article offered and indicates how it differs from the referenced brands. Descriptive literature and manufacturer's specifications plus any supplemental information necessary for comparison purposes must be submitted with the bid or the bid on that item will be rejected. The burden is on the bidder to demonstrate that the item bid is equivalent to the item specified. Any exceptions taken to any item(s) must be fully explained in written detail on bidders' letterhead and attached to the bid when submitted.

Awards shall be made, or contracts entered with the lowest responsible bidder(s) meeting all specifications and terms and conditions established by PARA. PARA reserves the right to cancel any contract if the bidder does not deliver the equipment in the delivery time frame determined by the bidder on the *Bidder's Response Form*. PARA request the delivery time frame not exceed 180 days. The Title fee and any factory incentives or rebates should be reflected in the price for each item listed.

Questions concerning the bid process should be directed to Adrian Cleckler at (205) 562-3220 or acleckler@tcpara.org (email is preferred).

It is the responsibility of the bidder to check for any addendums before submitting their bid.

SPECIFICATIONS

BID TITLE: 10-22 Park Maintenance Mowers

It is the intent of the following specifications to describe the mowers as needed by PARA. These specifications are describing and stating the minimum requirements needed for equipment. Bids submitted that do not meet all the following specifications, or equal to, are subject to bid rejection. Bidders stating equal to must provide documentation to support their statement. The bidder shall identify by checking yes or no if the item bid meets specifications.

YES	NO	SPECIFICATION
		Diesel, liquid-cooled (3cyl.), 24.8 HP @ 3000 rpm, 68.53 cu. in., key switch
		Overall length: 93.7 in.
		Overall width: 85.8 in. (w/ mower), Overall width: 60.6 in. (w/o mower)
		Overall height: 78.7 in. (w/ ROPS upright), Overall height: 64.6 in. (w/ ROPS folded)
		Wheelbase: 61.4 in.
		Front Tread: 49.2 in. Rear Tread: 47.6 in.
		Front Tires: 15 x 6.5-8, smooth semi-pneumatic, low profile
		Rear Tires: 26 x 12.0-16, low profile
		Weight w/ mower: 1764 lbs.
		Transmission: 2-HST w/ gear reduction, Speed control: 2-hand levers
		Travel Speed Range: 0-10.6 mph forward, 0-5.3 mph reverse
		Wet multi disks brakes, foot applied, released
		Shaft Drive
		Hydraulic independent PTO clutch with wet multi disks
		Wet single disk PTO brake
		Hydraulic mower deck, 6 in. deck depth
		60 in. cutting width with multi-belt type mower deck
		.16 in. thick steel deck w/ anti-scrap rollers
		3 blade mower deck w/ 1-5 in. cutting height and 18050 FPM blade tip speed
		Deluxe suspension seat with reclining and lumbar support
		13-gallon fuel tank
		Battery: 12 V, CCA : 430A, RC: 80 min.
		Standard water temp indicator, hour meter and fuel gauge

BIDDER'S RESPONSE FORM

BID TITLE: 10-22 Park Maintenance Mowers

Qty.	Description (see specifications)	Unit Price	Extended Price	Delivery Time Frame (days)
5	Zero-turn Mower	\$	\$	

Company Name	
Contact Person	
Email Address	
Telephone Number	
Mailing Address	
Mailing Address for Payment	
Authorized Signature	

Awarded bidder(s) may be required to obtain a City of Tuscaloosa business license to provide goods and/or services in response to this bid and subsequent contract(s). Inquiries regarding business license requirements should be directed to the City's Revenue & Financial Services Division at (205) 248-5200. Failure to obtain and maintain required city business license(s) may result in rescinding of bid award and contract termination.

Note: By Signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ unauthorized alien within the State of Alabama. Furthermore, a contracting party found in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.